



CITY OF MADISON, INDIANA M.A.I.N. PROGRAM APPLICATION Madison Advanced Intern Network

The Madison, Indiana M.A.I.N. Program:

The goal of the Madison Advanced Intern Network (M.A.I.N.) is to open up the City of Madison and its top-notch preservation-associated organizations to highly qualified and passionate historic preservation minded students. This 9-week internship program will provide students and recent graduates with valuable hands-on experience in research, program development, and field work in historic landscapes, historic preservation, community development, heritage tourism, museum studies, communications, and marketing.

About Madison, Indiana:

Located on the Ohio River Scenic Byway in Southern Indiana, Madison is truly a quaint "river town" even offering a marina for those visitors traveling by boat. As Charles Kuralt wrote after a visit to Madison, "For me the princess of the rivers is unquestionably Madison. It is the most beautiful river town in America."

With 133 blocks (over 2,000 structures) of the country's most notable architecture all listed on the National Register of Historic Places, Madison is Indiana's largest historic district. Three sites, The Lanier Mansion State Historic Site, the Shrewsbury-Windel House, and Eleutherian College are designated as National Historic Landmarks. Madison has been awarded National Historic Landmark District designation joining Savannah and Charleston as national treasures.

Employers:

There are seven organizations participating in the 2014 Summer M.A.I.N. Program. Each organization will be hosting one intern for the duration of the 9-week program. For those 9-weeks the intern will work full-time, 40 hours a week, for one of the following organizations. Each organization offers a unique project and job description. You may view each organization's job description below. When applying, please list your first, second, and third choice placement.

1. City of Madison, IN- Office of Historic Preservation and the Office of Community Relations and Development
2. The Cornerstone Society, the Indiana Landmarks affiliate in Jefferson County
3. Visit Madison, Inc.
4. Madison Main Street Program
5. Madison Area Chamber of Commerce

6. The Heritage Trail Conservancy
7. Jefferson County Historical Society

Although the interns will be working independently at their respective host organization during the work day, there will be opportunities for collaboration and networking. As part of the program, the interns will also partake in tours, trades work-shops, and a lecture series.

Program Requirements and Expectations:

- Either a senior or recent graduate in an undergraduate program or a current or recent graduate of a graduate program.
- Major with an intent to pursue a career in architecture, landscape architecture, historic preservation, heritage tourism, museum studies, community development, and/or other related fields.
- GPA of 3.0 or higher
- Availability to work from June 2, 2014-August 1, 2014.
- Housing is provided.
- Interns will receive a \$1000 stipend.

General Information:

First Name	Middle Initial	Last Name
Permanent Address	City, State	Zip Code
Home Phone	Cell Phone	
Current Address (if different from Permanent Address)		
Email		

Education:

High School:_____

Graduation Year:_____

College (undergraduate):_____

Graduation Year:_____GPA:_____

Major area of Study:_____

Minor area of Study (if applicable):_____

Graduate School (if applicable):_____

Graduation Year:_____GPA:_____

Major area of study:_____

How did you learn about the M.A.I.N. program?

Your Completed Application Should Include the Following:

1. Resume
2. Two (2) original letters of recommendation from either your current or previous academic institutions and/or current or previous employers.
 - a. Letters of Recommendation should be either emailed or mailed to the Preservation Coordinator (address listed below) directly from the author.
 - b. If emailing, the author of the letter must put in the subject line: "Letter of Recommendation- MAIN Program-name of student applicant."
 - c. If being mailed, the post mark date on the letter of recommendation must be on or before February 28, 2014.
3. A Personal Statement answering the following questions:
 - a. Please describe your career plans and explain how being a part of the Madison Advanced Internship Network will help you achieve goals.
 - b. Please describe how you became interested in your current field of study and why you are pursuing a career in it.
 - c. What do you hope to achieve working as a M.A.I.N. Intern and what do you believe you can contribute?
4. Writing sample or examples of completed projects (optional).

Top Three Placement Preferences:

1. _____
2. _____
3. _____

Best way to contact you? (Circle one)

Phone _____

Email _____

All questions regarding the M.A.I.N. Program may be directed to:

Julianne Steger- Preservation Coordinator for the City of Madison, IN.

Phone:(812)-274-0283


Email: preservation@madison-in.gov

In order to be considered for a position, all application material must be received no later than February 28, 2014. Please email the complete application and required documents to:

Julianne Steger
Office of Historic Preservation
City of Madison, IN
City Hall
101 W. Main Street
Madison, IN 47250

Madison Advanced Internship Network


Organization Job Description

<p>Organization:</p> 	<p>City of Madison, IN- Office of Historic Preservation and the Office of Community Relations and Development</p>
<p>Organization Overview:</p>	<p>Office of Historic Preservation: The office of Historic Preservation is dedicated to preserving, protecting, and promoting Madison's rich cultural and architectural heritage. The office is the first contact point for individuals who live or own property within the downtown Local Ordinance Historic District. In this way, the preservation planner supports the Historic District Review Board through reports, recommendations, and information.</p> <p>Office of Community Relations and Development: Community Relations and Development first and foremost acts as the city's liaison to Madison's many festivals, committees, non-profits, and other organizations. It spearheads various efforts devoted to community development and improvement. Quality of life issues, such as housing, workforce development, recreation improvements, tourism and industrial / economic development are also addressed.</p>
<p>Internship Job Description:</p>	<p>The Office of Historic Preservation and the Office of Community Relations and Development seek a summer intern to help with grant writing and/or grant implementation. The selected intern will also be involved in other projects which include, but are not limited to, being involved with the Historic District Board of Review COA application process and meetings, the P.A.C.E. Program procedure, as well as helping with city sponsored events.</p> <p>Job duties may include:</p> <ul style="list-style-type: none">- Researching grant opportunities- Writing a grant application- Working with the Preservation Coordinator in regards to the Historic District Board of Review meetings.- Working with the Preservation Coordinator to develop a training program for Historic District Board of Review members.- Working with local preservation and community development organizations- Working with the Director of Community Relations and Development on City sponsored events- Developing a workshop schedule for Fall 2014.
<p>Qualifications:</p>	<p>The Office of Historic Preservation and the Office of Community Relations and Development seek an intern who has an interest in preservation and community development from a local government perspective. They should</p>

	have a working knowledge of preservation law and government procedures regarding local historic districts. They should possess strong writing skills, be proficient in Microsoft Word and PowerPoint, and have good communication skills. Collaboration is an important factor for the success of this position. The applicant should be comfortable interacting and working with others.
Website:	http://www.madison-in.gov/index.aspx?NID=123

Madison Advanced Internship Network

Organization Job Description

<p>Organization:</p>  The logo for Cornerstone Society Inc. features a square frame containing a stylized, symmetrical design that resembles a fleur-de-lis or a gothic arch. The word "CORNERSTONE" is written vertically on the left side of the frame, and "SOCIETY INC." is written horizontally at the bottom.	<p>The Cornerstone Society, the Indiana Landmarks affiliate in Jefferson County</p>
<p>Organization Overview:</p>	<p>Our mission is to Educate and Advocate for Preservation.</p> <p>The Cornerstone Society was formed in 1988 when demolition threatened several 19th Century structures in Madison and no other historic organization was willing to step up and save them. With no paid staff and a small board, Cornerstone members continue to save buildings, to offer workshops, to recognize and promote preservation efforts and to negotiate solutions. Cornerstone strives to be proactive -- not reactive -- to events which threaten our quality of life. We were the driving force behind the Design Guidelines and the Preservation Planner position for the city of Madison.</p>
<p>Internship Job Description:</p>	<p>Cornerstone Society seeks a summer intern to complete a historic structures report and plans for adaptive re-use of at least one of the listed buildings below. Through this process they will be:</p> <ul style="list-style-type: none">- Researching the history of each building- Researching possible adaptive reuse plans- Preparing plans for restoration- Developing strategies to market each building- Creating preliminary business plans to show that the proposed restoration and re-use plan is economically viable. <p>The intern would work on one of two possible buildings:</p> <ol style="list-style-type: none">1. The former ELKS lodge on West Street was seriously damaged by fire in 2006. The current owner has done clean-up and installed a standing seam metal roof.2. The Wilson Building on 2nd Street was saved from demolition and restored by Cornerstone in 1988. Jefferson County has used it for offices with little maintenance and it is again in need of repair. The county is considering selling the building.



Former Elks Lodge



The Wilson Building

Qualifications:


The right intern should have the ability to evaluate the restoration work required and consider its cost. This person should be able to create basic drawings to show the owner and public what the building could be. The successful intern should be able to develop plans that would motivate the owner/or buyer to restore the building and implement the new use. Work will be done independently with minimum supervision. Previous work experience desired.

Website:

<http://cornerstonesociety.org/Home.html>

Madison Advanced Internship Network


Organization Job Description

Organization: 	Visit Madison, Inc.
Organization Overview:	Visit Madison, Inc. is the destination marketing organization for Jefferson County, Indiana. Our mission is to improve the quality of life and the economy of Jefferson County by increasing visitation and providing an outstanding visitor experience.
Internship Job Description:	<p>The Visit Madison internship will be divided into two separate projects as listed below:</p> <ol style="list-style-type: none">1. Develop program to increase visitation to our historic sites (5 weeks)<ol style="list-style-type: none">A) Materials to preview before arrival:<ul style="list-style-type: none">- Review article on Conner Prairie's increased visitation: http://www.preservationnation.org/information-center/economics-of-revitalization/heritage-tourism/survival-toolkit/rising-visitation-conner-prairie.html- Review article on North Carolina's increased visitation: http://www.newbernsj.com/news/local/visitation-up-at-state-cultural-attractions-1.17656B) Investigate other historic sites programming throughout the country. Use internet to find similar communities/sites to Madison. Compile list of suggestions that Madison could use to increase visitation.C) Develop suggestions for each historic site. Work with each site to understand what they think is doable for them.D) Develop a plan to implement for 2015. Meet with our sites as a group to determine best implementation.E) Furnish written program outline for VM to use in 2015.2. Develop Stained Glass Walking Tour (3 weeks)<ol style="list-style-type: none">A) Work with preservation professionals in the community to collect existing data on stained glass in Madison.

	<p>B) Take existing information and develop a walking tour of our stained glass assets.</p> <p>C) Work with printer to develop brochure and have tour added to website.</p>
Qualifications:	Intern should have an interest in heritage tourism and the economic impact it has on a historic town. The intern should have experience with research as well as program development. Design skills are not necessary but would be beneficial.
Website:	http://visitmadison.org/index.php

Madison Advanced Internship Network


Organization Job Description

<p>Organization:</p> 	<p>Madison Main Street Program</p>
<p>Organization Overview:</p>	<p>In the 1970s, the National Trust for Historic Preservation began a pilot project for downtown revitalization in small historic towns across America. Three towns were chosen to test the project, and Madison, Indiana was one of them. Of the three, Madison was a huge success and received national exposure. Shortly after the pilot period, the National Main Street Center was developed. Today, we are one of over 2,000 Main Street Programs across the country. Main Street Program is officially operating as a division of the National Trust. Naturally, Madison became, and is still today, a household name among Main Streeters and Historic Preservationists across the nation.</p> <p>Madison Main Street Program Mission:</p> <p>“Madison Main Street Program is dedicated to the ongoing revitalization of the downtown historic commercial district.”</p>
<p>Internship Job Description:</p>	<p>Being part of Madison Main Street Program as an intern is very different from other internships. In fact, it is very unlike other internships in the non-profit sector. Your experience will have a “grass roots” and “hands on” feel. We address the needs of our business community and work to assist those needs at any given time, whether it’s increasing local participation, planning a shopping event or developing an attraction, building a larger tourist base, working to bring new independent businesses to town, or helping paint a store owner’s business. Being part of our cause will feel exciting and exhilarating. It’s like getting together with friends on a daily basis, and designing something wonderful. You’ll get to see, feel and “touch” the fruits of your labor. That’s what makes an internship with Madison Main Street Program great.</p> <p>Process: We will meet together to discuss the program, what we are currently working on, our mission, etc. After a few days we can collaborate to decide on a final project. It is our belief that a happy and passionate intern is one that produces the best possible work. Therefore, the intern’s interests and desires will be heavily weighted into deciding the project they will work on for the duration of the internship.</p> <p>Interns will work closely with our Program Director. The Program Director will act as administrator for the internship and manager of all tasks related to it.</p>

	<p>Interns will work on real-life projects that will greatly benefit the community. They will be given the opportunity to present their work to the organization, and possibly even the community at large, and see first-hand the positive outcomes that came from their hard work.</p> <p>Possible projects may include:</p> <ul style="list-style-type: none"> - Creating and executing a fundraiser - Web/digital design and programming - Festival planning and execution - Social media buzz creation and maintenance - Volunteer management - Budget planning and yearly fundraising - Grant writing/tangible project planning - Surveying the market - defining and reporting economic need - Musical event development and coordination - Marketing and Advertising in new ways
Qualifications:	<p>The Main Street Program seeks an intern with the following characteristics:</p> <ul style="list-style-type: none"> - Enthusiasm - Integrity - Punctuality - Creativity - Team oriented - Coachable - Organized - Passion for making things happen - Takes initiative - Inventive - Excitement for improving quality of life
Website:	<p>http://madisonmainstreet.com/</p>



Madison Advanced Internship Network

Organization Job Description

Organization: 	Madison Area Chamber of Commerce
Organization Overview:	<p>The Madison Area Chamber of Commerce exists to champion our community and nurture an economic environment where business prospers. A member-driven organization, the Chamber aims to lead the business community with one clear voice. The Chamber of Commerce in Madison, Indiana is the ultimate resource for businesses and organizations in Jefferson County. The dedicated Chamber staff and board of directors work to provide the vision of prosperity, as well as the support and resources to feed that vision. A strong chamber of commerce equates to a vibrant business climate and a secure community. Founded in 1924, the Madison Area Chamber of Commerce has grown to represent the interests of over 350 area businesses.</p>
Internship Job Description:	<p>The Madison Area Chamber of Commerce is looking for an intern that is willing to speak to over 400 business owners in Jefferson County. The Chamber will provide a list of predetermined questions and the intern will be asked to compile a database of statistics from local small businesses that will be used to better serve our business community. The selected intern might also be involved in other projects which include, but are not limited to, creating a long-term social media plan and marketing calendar, updating the website calendar, attending Ribbon Cuttings, Business After Hours, and other networking events, as well as helping with Chamber sponsored events.</p> <p>Job duties may include:</p> <ul style="list-style-type: none">- Working with the Executive Director to make business contacts- Visiting area businesses and keeping accurate records of communication- Logging information into database and preparing a presentation to present to the board of directors- Assisting the Marketing Director with social media campaign- Helping and/or attending all Chamber sponsored events
Qualifications:	<p>The Madison Area Chamber of Commerce seeks an intern who has an interest in communication, marketing, and building business contacts. They should have a working knowledge of social networking sites and proficiency in Microsoft Office Suite. Our ideal candidate is someone who walks into a room of people and can't leave without making a few friends. Someone who possesses excellent communication and time management skills, is independently motivated with a positive team-player attitude, and flexible enough to adapt to the growing needs of our organization.</p>
Website:	www.madisonindiana.com

Madison Advanced Internship Network

Organization Job Description

<p>Organization:</p>	<p>Heritage Trail Conservancy</p>
<p>Organization Overview:</p>  <p><i>A scenic moment along the trail route in early spring.</i></p>  <p><i>A graphic rendering of the present trail. The railroad incline is shown in deep red north of the downtown district.</i></p>	<p>The Heritage Trail Conservancy has been fostering an appreciation of nature and Madison's historic past for more than 18 years. A volunteer-based not-for-profit organization, its mission is built around five core areas: 1) Building, maintaining and promoting the Heritage Trail and Parklands, a resource presently containing over 20 acres associated with the transportation history of Madison's National Historic Landmark district; 2) Protecting, preserving and enhancing the rich ecological resources of the Heritage Trail Greenway; 3) Preserving, rebuilding and promoting Madison's historical transportation landmarks; 4) Developing a system that promotes community wellness through programs and activities on the Heritage Trail and the Heritage Parklands; 5) Providing work, community service and educational opportunities for youth and those looking to further advance in life.</p> <p>It is the vision of the Heritage Trail Conservancy to foster a combined appreciation of Madison's natural beauty and its fascinating past in an environment where connecting people leads to a rich quality of life.</p> <p><u>Academic and professional interest areas:</u></p> <p>The unique mission and setting of the Heritage Trail and Parklands offers an opportunity for an advanced student to combine an interest in the cultural landscape, 19th century history (especially transportation and engineering) and modern notions of health and ecological conservation.</p> <p><u>Historical Background:</u></p> <p>The Heritage Trail is focused along and around the route of the earliest railroad in Madison and the Northwest Territory. The Madison and Indianapolis Railroad, begun in 1837, traveled along the Ohio riverfront and northward through a massive inclined plane excavated by hand out of solid rock. With a rise of 113 feet per mile over a relatively short length, Madison's incline became the steepest line-haul grade in America. The Trail follows the right-of-way from the original freight depot along the river, under a modern highway bridge and toward an 1860s stone arch culvert which is a marvel of masonry engineering.</p> <p>The incline will soon be renovated by the Madison Railroad, owner of the right-of-way, providing another opportunity for walkers. At a point along the incline there are historic stone steps leading from the lower valley up to the site of the Madison State Hospital, which first opened in 1910. A branch of the trail leads to this historic property which today is a mixed-use facility (see the blue line on the previous map).</p> <p>The Heritage Trail also follows a path westward along Crooked Creek to a point near the historic entrance to the town. The present entrance was redesigned in the modern era, but remnants of the original road and a stone/concrete bridge are still present in the landscape. The bridge is a</p>

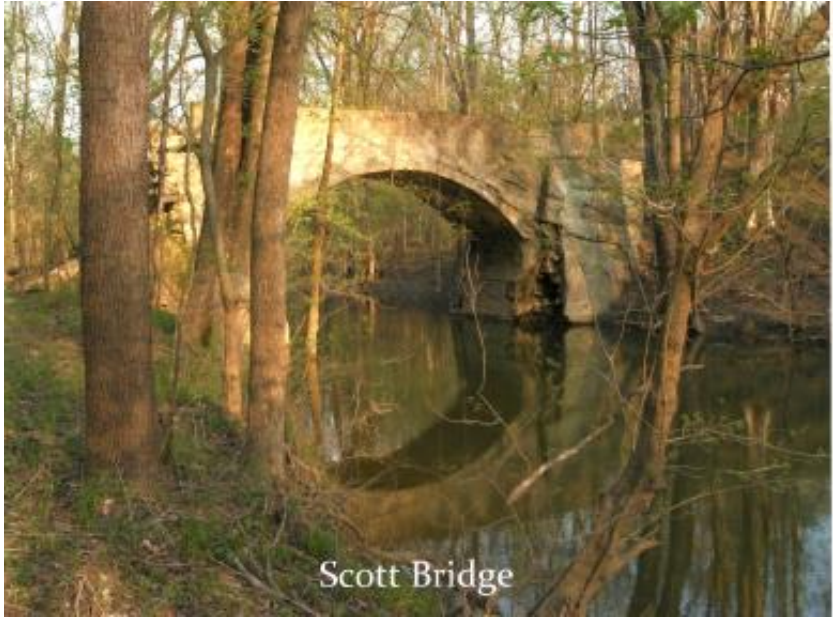
	reminder of the historic route which was once led travelers to the town.
Internship Job Description:	<p>The Heritage Trail Conservancy would offer the selected student an opportunity to create three Historic Structure Reports (HSR) as part of his/her internship in Madison. When completed, these would assist the Conservancy in its efforts to renovate these features in conjunction with Trail activities. In addition to strengthening writing, planning and other skills, the reports would help form a professional portfolio of experience for the student, a vital component for future activities.</p> <p>All of the HSRs would necessarily follow the format outlined in the National Park Service Preservation Brief 43, "The Preparation and Use of Historic Structure Reports". Although this document primarily addresses buildings, the same principals apply to the resources along the Heritage Trail. (In National Register parlance, "structure" refers to a bridge, road, culvert, etc. rather than to a building.)</p> <p>The HSR is a planning document which provides graphic, documentary and physical information about a property's history and existing condition. It also addresses management goals for the rehabilitation and/or use of the property. In addition to a cover page, table of contents, introduction, summary and project data, the reports would include:</p> <p style="padding-left: 40px;">Developmental History: Historical background and context; Chronology of development and use; physical description (photographs and/or drawings); evaluation of significance; condition assessment.</p> <p style="padding-left: 40px;">Treatment and Work Recommendation: Historic preservation objectives; Work requirements; Recommendations and alternatives (drawings/sketches).</p> <p>The documents would also include a bibliography, and appendices as appropriate.</p> <p>Specific Project Opportunities:</p> <p>THE STONE ARCH CULVERT</p> <p>This structure carries the Madison Railroad incline over Crooked Creek, at the west end of the town. Documentary evidence indicates that the first structure which was built at this site was constructed c. 1841. In the 1840s a major flood washed out the original bridge. Anecdotally it appears to have been replaced by a wood trestle with stone foundation/abutments. Sometime afterward, the present stone arch culvert (1862) was built and earth works were constructed to carry the railroad. The culvert is made of massive, rough dressed, coursed limestone, with a bed of limestone laid to protect the stream course.</p> <p>A considerable amount of research has been conducted for this feature. A Condition Assessment was completed recently by James E. Adams PhD. Of Restech Group, LLC. In addition, an excellent archive of materials about the Madison and Indianapolis Railroad has been collected by the research library of the Jefferson County Historical Society and additional material is available locally at the Madison-Jefferson County Public Library. It was recorded as</p>

part of the National Historic Landmark nomination for Madison and was rated outstanding in the associated survey. Other helpful resources and documents will include members and staff of The Cornerstone Society, Inc. (a not-for profit preservation advocacy organization) and Historic Madison, Inc. which operates more than a dozen historic buildings in town and maintains materials and archives records. The Heritage Trail Conservancy hopes to raise funds to maintain this feature as an adjunct to the trail and as an example of nineteenth century engineering accomplishment.



THE SCOTT BRIDGE

As previously mentioned this feature was a part of the original entrance to the town of Madison and probably started life as a wood and stone structure. Later rehabilitations included the construction of the concrete piers and roadway. Less research has been conducted on this bridge, but a contemporary photograph exists in the collection of the Jefferson County Historical Society and other records should be available through county resources. The City of Madison has a good collection of early City Council records and County Commissioners records should be available in the courthouse. Although a fire in 2009 seriously damaged the building, all of the historic records were saved and/or restored. The county recorders office is especially helpful in plat and deed research. In addition, archives in the State Library, State Historical society and Indiana Archives may be useful. Professor James L. Cooper's publication, "Artistry and Ingenuity in Artificial Stone, Indiana's Concrete Bridges, 1900-1942" may help provide context, as well as a recent statewide context study and survey of Indiana's historic bridges which is available through INDOT. The Conservancy would like to have information and graphic materials to help raise funds for the rehabilitation of this bridge as a scenic feature along the trail.



STONE STEPS TO MADISON STATE HOSPITAL

Sometime after the State Hospital was constructed in 1910, these limestone steps were built. Workers at the hospital would wind their way to their homes along the riverfront from their jobs at the hillside facility. Today, it is a delightful and interesting part of the Heritage Trail experience. Hikers make the trek from downtown to the hilltop, walking along the lower portion of the trail and right-of-way. When they reach the top, they are rewarded by the spectacular view and the gracious early twentieth century buildings which remain a part of the hospital facility to this day. A study should include some information about the hospital and the many local people who were employed there. Archives exist and sources will be made available to the student.



	<p>ADDITIONAL OPTION: Depending upon the background and interest of the intern, these three HSRs could be combined with a Cultural Landscape Report for the Heritage Trail. The HSRs for the Stone Steps and the Scott Bridge will be less complex than the one for the Stone Arch Culvert. In any case, in addition to the format described in Preservation Brief 43, the intern would be expected to be familiar with the Cultural Landscape methodology and organizational elements as outlined in the Secretary of the Interior's Guidelines for the Treatment of Cultural Properties.</p> <p>OTHER CONSIDERATIONS The Heritage Trail Conservancy does not have a fulltime administrator to supervise the internship project, thus it will be largely self-directed. However, there is an active Board of Directors, including a dedicated president who will be invaluable in developing the history and in tracing the aspirations of the organization as part of this project. Board members have academic as well as valuable experiential information to convey. Recently, it has been extremely successful in obtaining additional lands for the Parkland along the river. A survey conducted in 2012 found that 97% of the respondents (primarily local public) were aware of the Trail and Park and an astounding 85% considered themselves advocates of the project. 87% felt that the Trail/Park initiative was important to the Madison community. A future preservationist who desires to work on the local level could discover valuable information through working with The Heritage Trail Conservancy.</p>
Qualifications:	The Heritage Trail Conservancy is seeking an intern with an interest in cultural landscapes. The intern should have working knowledge of Historic Structures Reports and Cultural Landscape Reports. They should have experience with research and writing reports.
Website:	http://www.heritagetrailconservancy.com/who-we-are/

Madison Advanced Internship Network

Organization Job Description

Organization:	Jefferson County Historical Society
Organization Overview:	<p>The Jefferson County Historical Society was established in 1850 and is located in heart of Madison, Indiana's National Historic Landmark District. The society maintains a small campus of buildings. The main modern building provides space for our permanent exhibit gallery, museum shop, extensive Research Library & Archives which maintains early maps and government records and photographs. Our collection's department has early textiles, clothing and other important Jefferson County artifacts. The society maintains a database management software for organization and accessibility of the entire collection. The small campus also includes railroading museum housed in the restored 1895 Madison Railroad Station. A companion to the station is our restored 1906 wooden caboose offering hands on opportunity. The nonprofit organization is overseen by a board of directors and full and part time staff and volunteers.</p>
Internship Job Description:	<p>Below are two projects that we are offering to the intern at our organization.</p> <p>Project One: Digital photography and database entry for clothing collection.</p> <p>Working with the curator the project will include photographing with a digital camera the entire clothing collection which is currently well organized and stored in acid free boxes. After photographing the artifact the image will be uploaded into the proper file within the Past Perfect database. The collection includes clothing from 1840's to 1930's with good examples of wedding dresses, children's clothing and military uniforms.</p> <p>Project Two: Research of early Trades and Artisans within Jefferson County</p> <p>Jefferson County Historical Society is starting the Southern Indiana Folk School in 2014 which will offer interactive hands-on classes and workshops in craft and arts, Learning History through craft. The museum owns several crafted items by Jefferson County residents over the span of the county's history of more than 200 years. Predominately using the 1850 census for Jefferson County and other resources this project will create a list and database of individuals creating and designing through the years. For example: furniture builders. Examples like blacksmiths, candle makers, plasters, weavers, winemakers, master builders, architects, artists, bakers, tinsmiths etc. The next step if time allows will be to create files of individuals that may examples of the works, ie textile, building, etc.</p> <p>Additional general museum experience</p> <p>In addition to the above projects, additional opportunities will be available to work with the Director of Education during our week long history camp other</p>

	projects could involve the archives and collections and exhibits.
Qualifications:	<p>The candidate should have previous experience with basic digital photography and Past Perfect management software. Also should be familiar with care and handling of textiles with experience of maintenance and simple repairs a plus. The intern will work closely with our curator and executive director.</p> <p>The candidate should have previous experience research and organization. Will need to have experience in most basic databases and other related software. The intern will work closely with the executive director but will also work with the archives and collections departments. Previous experience with hands on crafts or art a plus.</p>
Website:	http://www.jchshc.org/about